



**ARIZONA PARENTS COMMISSION ON DRUG EDUCATION AND PREVENTION
MEETING MINUTES
October 30, 2009**

A general meeting of the Arizona Parents Commission on Drug Education and Prevention was convened on October 30, 2009 at The Arizona State Capital, Executive Tower, Sixth Floor Conference Room, 1700 West Washington Street, Phoenix, AZ 85007. Notice having been duly given. Present and absent were the following members of the Parents Commission:

Members Present

Barbara Broderick
Susan Chan
Viet Do, DO
Karen Hellman
Irma Hollamby
Allison Huff
Michelle Neitch
Sergeant Tim Reese
Terri Simonetta

Staff/Guests Present	Members Absent
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Jeanne Blackburn
Briana Kreibich
Beth Kohler Lazare
Cassandra Larsen
Melissa Lempke

Tammy Paz-Combs
Sonya Pierce-Johnson
Keri Raichert
Chris Shipley
Emily Winans

Meeting Agenda

AGENDA ITEM

A. Call to Order

Ms. Larsen called the meeting to order at 1:03.

B. Welcome, Introductions

Ms. Larsen introduced herself and welcomed the commissioners. Ms. Larsen expressed that she is looking forward to the work of the commission. The commissioners and GOCYF staff introduced themselves.

C. Election of chair

Ms. Lempke reported that according to the bylaws an election of the chair must take place. Commissioner Hellman nominated Commissioner Broderick as chair. Commissioner Neitch seconded the motion. Commissioner Broderick accepted the nomination. The motion passed unanimously.

D. Arizona Substance Abuse Partnership Overview

On behalf of the Governor and herself, Ms. Lazare thanked the commissioners for their willingness to serve on the commission. Ms. Lazare reported that the four ASAP focus areas are: prescription drug abuse, drug endangered children, underage drinking, and prevention and community partnerships.

E. Review of Packet and Agenda

Ms. Winans reviewed the agenda and handouts. See attachments.

F. Robert's Rules and Open Meeting Law

Ms. Winans presented the basics of Robert's Rules and Open Meeting Law. See attached presentation.

G. Role of Commissioners

Ms. Lempke expressed the importance of commissioner engagement during and in-between meetings. Ms. Lempke asked that commissioners utilize the expertise of GOCYF staff. See attached presentation.

H. Division for Substance Abuse Policy Overview

Ms. Lempke presented a brief overview of the Division for Substance Abuse Policy (DSAP). See attached presentation.

I. Parents Commission State Statute

Ms. Lempke stated that ARS 41-1604.17 and ARS 13-901.02 are important to the commission. See attached presentation.

J. Break

A ten minute break was observed.

K. Emerging Trends

Ms. Blackburn presented on prevention, treatment, and enforcement. See attached presentation. Ms. Blackburn stated that a new Epi profile will be released for this year. She expressed her availability to assist the commission with future data needs.

L. Evidence Based Prevention

Ms. Kreibich discussed prevention models at the state and federal level. She presented the Strategic Prevention Framework and discussed Environmental Prevention Strategies such as social host/unruly gathering ordinances. Ms. Kreibich expressed the importance of evidence-based interventions. She discussed the Anti-Meth Coalitions as an example of a program that Parents Commission has funded. See attached presentation.

M. Current and Past Programs

Ms. Winans reported on currently funded and recently funded programs. See attached presentation.

N. Funding Structure & Budget

Ms. Lempke mentioned that the past Parents Commission did not fund new programs due to the recent change in administration and subsequent delay in appointing new commissioners. She explained that Parents Commission funds come from taxes on beer, wine and liquor sales. Ms. Lempke discussed past sweeps of funds by the legislature as a result of the severe budget shortfall. The Request for Grant Application process was reviewed by Ms. Lempke. See attached presentation.

O. Determination of Commission Priorities

Commissioners discussed their options for disseminating Parents Commission funds to the prevention community. The benefits of releasing a RFGA were discussed. A RFGA Workgroup was formed comprising of Commissioners Broderick, Chan, Huff, and Neitch. Ms. Winans agreed to email the commissioners a sample RFGA with a document requesting input in specific areas. Commissioners Do, Hollamby, Neitch, and Reese volunteered to form an Evaluation Workgroup.

P. Future Meeting Schedule

Chairwoman Broderick stated that there are a number of conferences and trainings available to the commissioners. The next Parents Commission meeting was scheduled for Thursday, December 3rd at 9 AM.

Q. Call to the Public

Chairwoman Broderick made a call to the public. Chris Schiply introduced himself to the commission. Ms. Lempke stated that the next ASAP meeting is Nov. 17th at 1PM. Ms. Larsen encouraged the commissioners to go to the GOCYF website to obtain more information about GOCYF and its boards and commissions.

R. Adjournment

Chairwoman Broderick adjourned the meeting at 4:05.